



## **City of Middletown, Kentucky**

### **Special Meeting Minutes**

Date: May 29, 2025

Time: 5:00 PM

Location: Middletown City Hall, 11803 Shelbyville Road

#### **1. Call to Order and Pledge of Allegiance**

Mayor J. Byron Chapman called the meeting to order at 5:00 PM. The Pledge of Allegiance was recited.

#### **2. Middletown Disaster Plan Working Session**

City Clerk Brittany Veto provided an update on the development of a comprehensive disaster response binder. The binder includes stakeholder contact information, laminated maps, clearing routes, and proposed ID badges resembling FEMA/KYMS. The purpose is to be prepared for worst-case scenarios where outside assistance is limited. Commissioners agreed to continue gathering information and names of key community stakeholders to be involved in the event of a disaster. No motions were made; the item was for discussion and input only.

#### **3. FY 2024–2025 Budget Amendment – First Reading**

Motion: Commissioner Ron Wolf made a motion to introduce Ordinance No. 05-29-2025 for the first reading of the FY 24/25 Budget Amendment.

Second: Commissioner Amy Oliver

Vote: Motion carried unanimously.

Summary: City Attorney John Singler summarized adjustments made to FY 24/25 income and expenditure line items based on actuals.

This is a procedural first reading, with the second reading scheduled for the next regular meeting in June.

#### **4. FY 2025–2026 Budget Ordinance – First Reading**

The Commission held a detailed line-by-line discussion on the proposed FY 25/26 Budget Ordinance.

#### **5. Executive Session – KRS 61.810(1)(f)-Personnel Discussion**

Motion: Commissioner Wolf made a motion to enter Executive Session for the purpose of discussing personnel.

Second: Commissioner Stigers

Vote: Motion carried unanimously.

Time: Executive Session began at approximately 6:38 PM.

Motion was made by Commissioner Hayden at 6:49 to return to open session.

Second: Commissioner Oliver

The motion passed unanimously.

Note: No official action was taken during Executive Session. All discussions were confidential as permitted by law.

Motion: Commissioner Oliver made a motion to approve the first reading of Ordinance 05-29-2025-B, an ordinance relating to enacting a budget for the Fiscal Year July 1, 2025 through June 30, 2026.

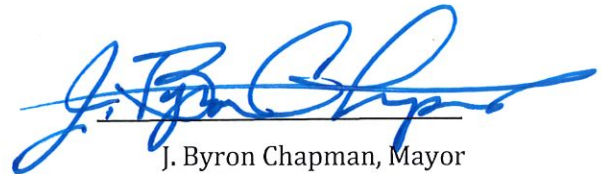
Second: Commissioner Stigers

Vote: The motion passed unanimously.

Motion: Commissioner Hayden made a motion to adjourn the meeting.

Second: Commissioner Oliver

Vote: The motion passed unanimously, and the meeting concluded at 6:50pm



J. Byron Chapman, Mayor

Attest:



Brittany Veto  
City Clerk