



## City of Middletown, Kentucky

# Release of Open Records

### Accident Reports

Accident Reports are not subject to the Kentucky Open Records Act. KRS 189.635 limits the release of vehicle-traffic collision reports to the following:

- Parties involved; named in the report.
- Parent or Guardian of a minor who is party to the accident.
- Insurance Company designees.
- Attorney to the parties involved in the accident.
- Anyone producing a court order, subpoena or a District or Circuit Court Clerk stamped Complaint naming all parties.
- Reports are available for release Monday - Friday 8:30 a.m. to 5:00 p.m. \$5 fee per report.
- Photos and other documents must be requested separately.
  - Flash Drives/CDs - \$5.00
  - Padded Mailer - \$.85
  - Current US Postage - \$5.25

### Offense / Crime Reports

- Personal information such as social security numbers, juvenile information, telephone/cell numbers, date of births, and any information of a sensitive nature may be redacted from the report prior to release.
- Investigative information may be released after the report is closed.
- Identity and identifying information relating to sex crimes will be redacted
- Reports are available for release Monday - Friday 8:30 a.m. to 5:00 p.m. \$5 fee per report.

Requesters may personally inspect records at City Hall. The Custodian of Records shall facilitate with the requester the scheduling of a convenient time and place for inspection. The Custodian of Records or designee shall be present and personally monitor the inspection. Records may not be removed.

If you are denied a record that you believe you should have access to, you may contact the Attorney General's Office and request an opinion.

<http://ag.ky.gov/>

**Office of the Attorney General**  
**700 Capitol Ave, Suite 118, Frankfort, KY 40601**  
**(502) 696-5300**